



**Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD**

**Wednesday, February 2, 2011
2:00 p.m. - UU219**

MEETING NOTES

VOTING MEMBERS PRESENT:

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Solomon Reda	College of Business
Melanie Miller	College of Science and Math
Rebecca Peters	College of Agriculture, Food & Environmental Sciences
Dylan McDaniel	College of Engineering
Karen Mesrobian	ASI President's Designee
Joel Neel	University President's Representative
Brett Ward	Board Designee

VOTING MEMBERS ABSENT:

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative
Kiyana Tabrizi	College of Liberal Arts

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
-----------------	-----------------------------------

NON-VOTING MEMBERS ABSENT:

Denise Gibbons	Business Analyst, Budget Office
----------------	---------------------------------

OTHERS PRESENT:

Jason Colombini	ASI Executive Staff
Tiffany Fowler	ASI Chief of Staff

The meeting was called to order at 2:12 p.m.

1. Chair's Report (Lorin Torbitt)

ASI Events Presentation

Brittney Lipson reviewed the ASI events which occurred over the past two weeks. She also reported that ASI Events will be holding an open casting call for the first ever student standup comedy show.

Elections Presentation

Karen and Brett showed the presentation which student government members will be using for elections outreach. The recruitment timeline for ASI Board of Directors and President is January 31st through March 4th. Filing closes on March 4th and when the close out statement is turned in, candidates will get their filing fee back. Tiffany suggested that it be called a filing deposit instead of a fee.

The election will be held one day only this year, on April 27th. On February 23rd there will be an information session and a Board of Directors Open House. If students have questions they should be referred to their BOD college representative. Recruitment for UUAB and Executive Cabinet begins in May.

Lorin informed members that two election posters have been placed in everyone's mailbox. These should be put up around campus.

UUAB Workshop Recap

Lorin reported that at the last workshop updates were given on what all the committees are working on. There was a lot of discussion about CSSA, and members are invited to attend the CSSA Ad Hoc meeting in the Student Government office on Fridays at noon.

Meeting Times for Spring Quarter

Lorin stated that there are three options for UUAB meeting next quarter; Mondays 2:00-4:00 p.m., Tuesdays 4:00-6:00 p.m. or Wednesdays 2:00-4:00 p.m. Lorin asked members to email their preference to her.

Personnel

Lorin reported that the position descriptions for UUAB have been updated. The GPA requirements and some other slight changes were made to keep the positions consistent among the different branches. The changes do not change the intent or structure of the positions.

Wall Street Journal

Lorin reported that the Wall Street Journal would like to place their newspaper stand in the University Union. It appears it would hold a small number of free newspapers and it also has an iPad on the top which could be used for students to request a subscription. After discussion, Lorin stated that she will request more information before a final decision is made.

ASI Branding Initiative

Lorin reported that ASI has hired Tolleson Design to assess ASI's branding initiative. They are excited to have students involved in this process. This is being paid for through the Rec. Center referendum funding. Dwayne added that with the Rec. Center expansion, new signage needed to be developed for the building. This will include the branding, signage and the look of ASI's web page. It is more than just a logo, but it is possible the ASI logo will change. This is a good opportunity for ASI to reach more students, inform them of what ASI is all about and encourage them to use ASI's services.

Go Green Rally

Tomorrow is another Go Green rally during UU hour. President Armstrong will be attending and Sarah Storelli will present him with a gift on behalf of all students. Lorin asked all members who are available to please come out to show their support and help make Cal Poly's new president feel welcome.

2. Executive Director's Representative Report (Dwayne Brummett)

Budget

Dwayne reported that staff have completed their budgets and he is now reviewing them.

Impact Planning

Dwayne stated that the next six months will be very busy as staff meet to review all the impacts that the new Rec. Center will have on all areas, including IT, Human Resources and Accounting. There is a lot of work to be done to be prepared for the opening of the expanded Rec. Center.

3. UU Staff Representative Update – (Brian Biehl)

Evaluations

- Evaluations are digital now
- Coaching guides are now online
- Student evaluations were distributed to supervisors on January 31st

Budget

- Programmers turned in their budgets to Marcy on January 24th

Climbing Wall

- Company who built the current climbing wall came to campus last week
 - Existing wall
 - Inspected by company who designed and built it
 - Looks great, one of the best preserved walls they've seen
 - Future wall
 - Conducted site inspection of NW façade of Rec. Center for location of future wall
 - Currently 500 sf wall, future wall to be 2500-3000 sf
 - Panels from current wall to be recycled, which will save \$45,000
 - Wall will mostly be in the shade which will preserve it
 - Looking into outdoor lighting to highlight the wall like a sculpture at night
 - New wall should be ready for the opening of the renovated Rec. Center

4. Recreational Sports Representative Update – (Karen Mesrobian)

No report was given

5. Operations Staff Representative Update – (Solomon Reda)

Basketball Courts

- Still having electrical issues on the half court

Sports Complex

- Lighting issue has been resolved

University Union

- New Maintenance Technician, Trevor Hoover
 - Used to be Rec. Center Technician
 - Focus is HV/AC system
 - Rec. Center has a new technician
 - Came from University Housing
 - New Building Service Worker starts this Friday in the University Union

6. College Council Reports

Members gave their council reports.

7. BOD / Executive Cabinet Reports

Members gave their reports.

Lorin reminded members that the student government office is a safe zone and no campaigning is allowed in the office. No campaign buttons or t-shirts are allowed to be worn in the office. No discussion of campaigning is allowed in the office. Tracy Watson will have shirts available if someone needs to cover up a campaign t-shirt while in the office. Lorin also stated that if members know someone who is interested in the UUAB Chair position, they can refer them to her. She is willing to talk with them about the position and answer any questions they may have.

8. Announcements

9. Adjournment

The meeting adjourned at 2:50 p.m.