



**Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD**

**Wednesday, January 19, 2011
2:00 p.m. - UU219**

MEETING NOTES

VOTING MEMBERS PRESENT:

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Kiyana Tabrizi	College of Liberal Arts
Solomon Reda	College of Business
Melanie Miller	College of Science and Math
Rebecca Peters	College of Agriculture, Food & Environmental Sciences
Dylan McDaniel	College of Engineering
Karen Mesrobian	ASI President's Designee
Joel Neel	University President's Representative
Brett Ward	Board Designee

VOTING MEMBERS ABSENT:

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative
Denise Gibbons	Business Analyst, Budget Office

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
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NON-VOTING MEMBERS ABSENT:

OTHERS PRESENT:

Jason Colombini	ASI Executive Staff
Sarah Storelli	ASI President
Tiffany Fowler	ASI Chief of Staff

The meeting was called to order at 2:12 p.m.

1. Chair's Report (Lorin Torbitt)

Active Living

Sarah Storelli and Tiffany Fowler thanked the UUAB members for coming out to volunteer at the Active Living event this week. They expressed their appreciation for the support of UUAB.

ASI Events Presentation

Brittney Lipson reviewed the ASI events which occurred over the past two weeks.

Professional Development

Lorin reported that tonight is the next workshop in the Professional Development Series. The theme is on city government and Chief Linden will be presenting. This will be held in UU219 at 6:00 p.m.

UUAB Workshop Recap

Lorin reported that at last week's workshop, members broke into sub-groups for; promoting sustainability, updating art in the University Union, investigating options for the downstairs UU space, celebrating the UU's 40th birthday, and investigating the feasibility of a DVD rental kiosk. Everyone on UUAB will continue the Rec. Center outreach until the end of the year.

One on Ones

Lorin stated that one-on-one meetings have been scheduled. She stressed the importance of reviewing the Zimbra calendar every day and responding to all meetings. This also helps when people are trying to get a headcount for food.

2. Executive Director's Representative Report (Dwayne Brummett)

Rec. Center Expansion

Dwayne and Marcy brought samples of the different materials and colors that will be used at the Rec. Center. Dwayne stated that they are trying to create an elegant feel, more like a club. He showed renderings of the Rec. Center. There will be lots of natural lighting and earth tones used. There will be electronic signs which will help to eliminate paper usage. UUAB members liked the materials and the new look of the Rec. Center.

University Union Second Floor Renovation

Another phase of the UU second floor renovation will begin next summer. The TV lounge area will become a more defined space with glass walls. There will also be a laptop walk-up counter installed in this area. The storage room off of Chumash Auditorium will be reduced in size to make a new entrance to the right wing of the Chumash Auditorium.

Another phase of the renovation will include moving the 212A conference room into part of the Bishops Lounge space. The conference room will be available for students to use as study space when it's not in use. The ASI Information Technology office space will be changed and the size of the current Human Resources student office will be increased in order to house all the HR staff in one area.

Impact Planning

The next phase of impact planning has begun. Staff are looking at how the increased size and staffing of the new Rec. Center will impact all areas, such as; Accounting, Human Resources, IT, cash handling, etc.

Mustang Lanes

ASI has leased Mustang Lanes to the same operator for the past several years. He has brought a proposal to make the facility more modern. ASI will be looking at proposals for this project and will partner with him to make major upgrades. This will include equipment, furniture, etc.

3. UU Staff Representative Update – (Brian Biehl)

Rec. Center Impact

- The expanded Rec. Center is expected to increase the workload of the University Union staff
 - Ex: Increased reservation requests for new facilities
 - Staff are writing proposals for how to maximize operating efficiency and minimize this impact

E-plans

- Policies being re-written to accommodate 3, 7, and 14 day reservation periods
- Wait time will depend on the complexity of the request and staffing needs
- Reservation requests require a lot of interaction with the university. Details are being drawn up as to how this is going to work.
- Hopefully the new system will be implemented in the fall

Evaluations

- All staff are currently being evaluated by their supervisors

Budget

- Staff are developing next year's budget
- Proposals will be given to Dwayne by January 31st

4. Recreational Sports Representative Update – (Karen Mesrobian)

Construction

- No scheduled closures of current spaces
- Roof is being installed
- Poured all of the flooring
- New cement for basketball/racquetball courts should have been done yesterday

- Starting work on the road/stairs by the Kinesiology building
- On schedule!

Fitness

- 466 exercise passes sold this quarter (about 350 were sold last quarter)
 - 9 different classes offered
 - 16 time slots
- Instructional classes
 - Hatha Yoga/Shorin Ryu Karate/Muay Thai Kickboxing
 - About 17 people per class
- Personal Training- 8 new clients this quarter

Aquatics

- Scuba class starts January 25th
 - 2 week class
 - 4 spots left
- Next class is in February

Intramurals

- Offering:
 - soccer and flag football on the turf field
 - volleyball and dodge ball in Mott gym
- January 18th- 1st game for all intramurals
- 225 teams
- February- 3 tournaments (basketball/table tennis/flag football)

Staff

- Working on:
 - Budgets
 - Group II purchasing list
 - Mid-year full-time evaluations

5. Operations Staff Representative Update – (Solomon Reda)

Akoo

- Akoo came to campus mid December
 - The decision is currently in Campus Dining's court on whether to participate with Akoo.
 - Campus Dining has a pre-existing contract with MTV U in The Avenue. They must consider the terms of that existing service agreement.

Sports Complex

- ASI is currently dealing with some lighting issues on the Lower Fields.
- Repairs will be done today and should be fully functional this week.
- All impacted programs have been canceled or relocated.

University Union

- A new door was installed in UU 216 Conference Room. Upgrade from summer construction.
- A new door was installed in the women's restroom family care room. Upgrade from summer construction.

Outdoor Basketball Courts (Behind Mott Gym)

- Courts have been resurfaced
- New basketball rims
- New post pads (light poles and basket poles)
- Working on lighting currently (the half court is having some electrical problems)

6. College Council Reports

Brian gave a report. Most councils have not met yet this quarter.

7. BOD / Executive Cabinet Reports

Lorin reported that election filing begins 1/31. She will bring sign-up sheets to the next meeting. This year the Election Committee is focusing on recruiting for all three branches of ASI government.

The Conflict of Interest Bill was passed by the Board of Directors, so students cannot be a member of student government and also work for ASI. The bylaws have been amended and policy changes were made to reflect this. The Chair of Bylaws and Policy Review Committee will recommend that UUAB change their Operation Code to reflect the same policy.

8. Announcements

11. Adjournment

The meeting adjourned at 3:25 p.m.