



**Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD**

**Wednesday, January 5, 2011
2:00 p.m. - UU219**

MEETING NOTES

VOTING MEMBERS PRESENT:

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Kiyana Tabrizi	College of Liberal Arts
Solomon Reda	College of Business
Karen Mesrobian	ASI President's Designee
Joel Neel	University President's Representative
Melanie Miller	College of Science and Math
Rebecca Peters	College of Agriculture, Food & Environmental Sciences
Denise Gibbons	Business Analyst, Budget Office
Dylan McDaniel	College of Engineering

VOTING MEMBERS ABSENT:

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative
Vacant	Board Designee

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
Daren Connor	ASI Assistant Director of Programs
Greg Avakian	ASI Assistant Director of Recreational Sports

NON-VOTING MEMBERS ABSENT:

OTHERS PRESENT:

Jason Colombini	ASI Executive Staff
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The meeting was called to order at 2:10 p.m.

1. Chair's Report (Lorin Torbitt)

ASI Events Presentation

Brittney Lipson reviewed the upcoming ASI Events for winter quarter.

Recreation Center Outreach Update

Lorin reported that the Rec. Center outreach survey was successful. Lorin stated that 30 clubs and 570 students were surveyed. All the surveys have been tallied and Lorin will be emailing the results to all members. The results will be discussed in more detail at the next UUAB meeting. The results of the survey will be used to make recommendations for Rec. Center programming based on what students would like. Lorin reported that 110 email addresses were collected from students who wish to receive updates on the Rec. Center expansion.

Winter Kick Off

The Student Government Winter Kick-off will be held January 7th at 6pm in the left wing of Chumash Auditorium. Lorin asked members to think about their experiences from last quarter and what they would like to see this quarter.

UUAB Workshops

UUAB Workshops will continue this quarter, but Lorin stated that they can be scaled back if necessary. She asked members to think about their role in UUAB and what they want to do this year. There will be a discussion about recommendations for the Rec. Center and where to take the outreach effort in the future.

One on Ones

Lorin stated that she will be scheduling one on one meetings with all UUAB members.

2. Executive Director's Representative Report (Dwayne Brummett)

Backstage Pizza

Backstage Pizza has a new walk-up window. The wall between the bowling alley and Backstage Pizza has been removed. The access between the two venues is still being worked on.

SESLOC/Ice Cream Parlor

SESLOC is now closed on campus. A SESLOC ATM machine will be installed inside the University Union on the first floor. The ATM will be for cash withdrawals only and will not accept deposits.

An architect is being engaged to look at the space to make improvements for the ice cream parlor. There is no target date for completion yet, but possibly spring quarter. ASI will be partnering with Campus Dining on the ice cream parlor and will also share in the profits. Campus Dining will be providing employees for the ice cream parlor.

Mott Outdoor Basketball Courts

The basketball courts behind Mott Gym have been resurfaced. New rims and nets will be added along with new pads on all the poles. It is also possible to reserve these courts for events.

Chumash Auditorium Sound System

The acoustical panels have not yet been installed in Chumash Auditorium. Work will begin on this project during spring break.

Rose Float

Congratulations to the Rose Float Team. This year they won the Viewers' Choice Award and the Fantasy Award.

Conference Room Windows

A design effort is under way to improve the film on the windows of the UU conference rooms. The new design will be brought to UUAB in the next couple of weeks.

Bishops Lounge/TV Lounge

Omni Group is working on a design proposal to improve some spaces in the University Union. The TV lounge will be improved with glass walls creating a separate space, the storage closet will become the access for the right wing of Chumash Auditorium. Improvements will be made in Bishops Lounge, and they are also looking at ways to reorganize the office space in the IT server room and the HR students' office. The concepts for these projects will be shared with UUAB soon.

Banking in University Union

Dwayne reported that ASI is in the process of getting Request for Proposals to find a bank interested in coming to campus. Cal Poly Clubs are required to bank on campus and are currently depositing funds at the University Cashier. This is a temporary solution for the remainder of this year, after the closure of SESLOC. The new bank will be located in the University Union.

Budget

Staff are currently working on the budget for next year. There is no plan to increase headcount for next year and there won't be a lot of growth in programs. Staffing for the new Rec. Center is being planned and will be going to the Personnel Committee.

Branding

ASI has hired a firm to look at improving ASI's branding. This would include signage in the buildings, logos, uniforms, etc., which would identify ASI globally on campus.

3. UU Staff Representative Update – (Daren Connor)

- Staff have been working on simplifying the E-Plan process.
- Staff are working on preparing budgets for next year. There won't be an increase in programming next year, but the Rec. Center should be opening in January 2012 which will increase the space we are able to use for programming.

- Student Managers are preparing for the annual evaluation of student staff.
- Planning has begun for the Poly Escapes move to the Rec. Center. It will be determined whether or not the climbing wall can be moved to the exterior of the Rec. Center.
- There is a new baseball bat making class at the Craft Center. The bats can also be personalized with wood burning tools.
- Members viewed a video from the ASI website featuring the Craft Center.

4. Recreational Sports Representative Update – (Greg Avakian)

- A fitness pass can be purchased for \$25. There are 9 different classes being offered that the fitness pass can be used for, with 16 different time slots throughout the week.
- Instructional classes are the same for this quarter.
- Registration for Intramurals begins 1/6/11.
 - Volleyball and dodgeball will be in Mott Gym, flag football and soccer will be on the turf fields. Students can register through 1/9/11 at the Rec. Center front desk.
 - Tournaments will be held in February. Check the ASI website for dates.
 - There is a lighting issue at the Sports Complex but it should be repaired before IMs begin.
- There were 285 IM teams in fall quarter.
- The master swim program continues.
- Staff are working on budgets for next year. They are forecasting for expanded programs in the new facility.
- Two drinking fountains have been installed at the Rec. Center.

5. Operations Staff Representative Update – (Solomon Reda)

- Bike Racks were moved out of the lower plaza to Perimeter Mall.
- Akoo came to campus in mid December.
 - Campus Dining and ASI have both expressed interest in bringing this social television network to campus.
 - It may be set up at Backstage Pizza with an audio line broadcasting to the UU Plaza.
- Chumash Auditorium
 - Plans to upgrade the sound system during winter break have been delayed. This project will take place over spring break or early summer.
- Backstage Pizza
 - Wall between Backstage Pizza and Mustang Lanes has been removed.
 - Arcade moved to pool table area.
 - Access between the two venues should be opened up within the next couple of weeks.
- SESLOC
 - SESLOC's lease ended and they have moved out.
 - Facility Services and Campus Dining are working on architectural design for the ice cream parlor.
- University Union
 - All upholstery in the UU has had the annual cleaning done.
 - The downstairs tile floors have been re-waxed.
 - Bathrooms reconstructed minimally to comply with ADA standards.

6. College Council Reports

No reports were given.

7. BOD / Executive Cabinet Reports

- Lorin stated that Phil Ost can no longer serve on UUAB so another Board of Directors representative is being sought.
- Lorin reported that there is a 'Donuts for your Doubts' outreach tomorrow from 11:00-12:00. If any members are available to work this event, pick up the donuts in the Student Government office and go talk to students. There is a list of questions to ask but the format doesn't have to be followed; it is just a guideline.
- The first Board of Directors meeting for winter quarter will be on 1/12/11.
- There will be an Active Living event held on 1/18/11 in the UU Plaza. This is an event to promote healthy lifestyles to students. Lorin would like a UUAB representative to be available at this event to answer questions about the Rec. Center.

8. Announcements

Go Green rally tomorrow 11:00 a.m. in the UU Plaza.

11. Adjournment

The meeting adjourned at 4:50 p.m.