



**Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD**

**Tuesday, November 16, 2010
4:00 p.m. - UU219**

MEETING NOTES

VOTING MEMBERS PRESENT:

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Kiyana Tabrizi	College of Liberal Arts
Solomon Reda	College of Business
Dylan McDaniel	College of Engineering
Karen Mesrobian	ASI President's Designee
Phil Ost	Board Designee
Joel Neel	University President's Representative
Melanie Miller	College of Science and Math

VOTING MEMBERS ABSENT:

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative
Rebecca Peters	College of Agriculture, Food & Environmental Sciences

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
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NON-VOTING MEMBERS ABSENT:

Denise Gibbons	Business Analyst, Budget Office
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OTHERS PRESENT:

Greg Avakian	ASI Assistant Director
Rick Johnson	ASI Executive Director
Marcy Maloney	ASI Director
Tonya Iversen	ASI Director
Josh D'Acquisto	ASI Assistant Director
Jason Colombini	ASI Executive Staff

The meeting was called to order at 4:12 p.m.

1. Chair's Report (Lorin Torbitt)

Rec. Center Outreach Update

Lorin stated that members are doing a good job with the outreach to clubs. She passed out an updated club schedule so members can continue the Rec. Center outreach.

Ice Cream Parlor Outreach Update

Lorin reported that only 140 surveys have been completed so far. The goal was to complete 350 surveys by this Friday and members are encouraged to continue their outreach.

2. Executive Director's Representative Report (Dwayne Brummett)

No report was given.

3. UU Staff Representative Update – (Brian Biehl)

Craft Sale

- Continues until Wednesday
- \$3524 in sales on day one
 - 85% of proceeds go to student artists
- Plaza is working well as location for sale

Programming

- Most programs are winding down for the quarter

Clubs Services

- Even with reduced staff and hours, has been very efficient and successful
- Some club funding remains available
 - Club funding committee is exploring option of allocating funding in per-quarter parcels

Info Desk

- No complaints about lack of staffing
- Facility Supervisor cell phones have been very successful

4. Recreational Sports Representative Update – (Greg Avakian)

- Table tennis tournament last week
- 3 on 3 Basketball tournament this week

5. Discussion Item: ASI Strategic Plan (Tonya Iversen)

Tonya gave an overview of ASI's Strategic Plan process and then reviewed ASI's Area Goals and Strategic Goals.

6. Discussion Item: Group II Purchasing for the Recreation Center

Josh D'Acquisto and Greg Avakian gave a presentation on the Group II Purchasing plan. They explained that Group II equipment includes equipment such as treadmills, spin bikes, weights, lobby furnishings, etc. They are looking for equipment that is durable, of excellent quality and manufactured by companies with good solid reputations.

ASI is preparing a document for the State which will show the specs of all the equipment that is to be purchased for the Rec. Center. The State will be handling all of the purchasing. The goal is to submit the document to the State by January 2011. The State will then handle the bidding and purchasing process over the following nine months. The new equipment will begin to arrive in fall 2011. Greg stated that ASI is committed to provide quality programs and services to students. No new equipment has been purchased in the last three years, so most of the current equipment will be replaced. Some of the old equipment may be donated or auctioned.

7. Operations Staff Representative Update – (Solomon Reda)

No report was given

8. College Council Reports

Members gave their reports.

9. BOD / Executive Cabinet Reports

Karen gave a report on Executive Cabinet.

10. University Wide Committees and Academic Senate Reports

Members gave their reports.

11. Announcements

Lorin asked members to fill out a form regarding University Wide Committees and put in Laurel's box by Dec. 3rd.

10. Adjournment

The meeting adjourned at 5:33 p.m.