



**Associated Students, Inc.  
California Polytechnic State University  
UNIVERSITY UNION ADVISORY BOARD**

**Tuesday, November 9, 2010  
4:00 p.m. - UU219**

**MEETING NOTES**

**VOTING MEMBERS PRESENT:**

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Kiyana Tabrizi	College of Liberal Arts
Solomon Reda	College of Business
Dylan McDaniel	College of Engineering
Karen Mesrobian	ASI President's Designee
Phil Ost	Board Designee

**VOTING MEMBERS ABSENT:**

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative
Rebecca Peters	College of Agriculture, Food & Environmental Sciences
Melanie Miller	College of Science and Math
Joel Neel	University President's Representative

**NON-VOTING MEMBERS PRESENT:**

Dwayne Brummett	ASI Director of Business Services
-----------------	-----------------------------------

**NON-VOTING MEMBERS ABSENT:**

Denise Gibbons	Business Analyst, Budget Office
----------------	---------------------------------

**OTHERS PRESENT:**

Tiffany Fowler	ASI Chief of Staff
Brittney Lipson	ASI Events
Jason Colombini	ASI Executive Staff
Ron Skamfer	ASI Associate Director

The meeting was called to order at 4:10 p.m.

**1. Chair's Report (Lorin Torbitt)**

ASI Events Presentation

Brittney Lipson from ASI Events gave an overview of the events from the past two weeks. Brittney asked members for suggestions for late night activities for Friday nights. Lorin suggested members ask their College Councils for additional suggestions.

Facility Tour

Ron Skamfer took members on a tour of the UU facilities and the UU Plaza.

### UUAB Membership Approvals

Lorin stated that in accordance to the UUAB Operations Code, new UUAB members need to be approved. A vote will be held to approve the new members. Karen and Phil were appointed as members before the approval was done, so they will also be voting.

**Motion (Torbitt/Ost): “Move to approve Kiyana Tabrizi as the College of Liberal Arts representative, Solomon Reda as the College of Business representative, Rebecca Peters as the College of Agriculture, Food & Environmental Sciences representative, and Dylan McDaniel as the College of Engineering representative.**

**Motion passed by unanimous vote.**

### Conflict of Interest

Lorin stated that there was a memo written last year by the leadership team regarding a conflict of interest when student government members are employed by ASI. ASI's attorney has reviewed the issue and reported that it is a conflict of interest for students involved in student government to also be employed by ASI. Students who are employed by ASI should not be able to serve on the UUAB, BOD or Exec. Cabinet. Other campuses do not allow this either. Dwayne stated that the Board of Directors will review this after the By Laws Committee makes a recommendation. This change would not be effective until next year. This change would also be reflected in the UUAB Operations Code.

### Fall Facility Trip Recap

Members talked about what they liked and did not like about the campuses that were visited last week. Some comments were:

- Fullerton has lots of hallways compared to our nice open floor plan
- Long Beach and Fullerton don't have as many student “hang out” spaces as Cal Poly
- The USC Trojans show lots of spirit everywhere
- Fullerton has a point system that promotes spirit. Points are given for attending games and prizes are awarded
- Liked the natural lighting and lots of windows of many of the unions

Lorin asked members to email her their comments about each school by this weekend. She will present a report at the next board meeting.

### New UUAB meeting time

Lorin reported that next quarter the UUAB meetings will be held on Wednesdays from 2:00 - 4:00 pm.

### Recreation Center Outreach

Brian reported that the first presentation on the Rec. Center was given to clubs last night. Great feedback was received. Students liked the idea of the hand scanners that will be used for the entrance turnstiles. Surveys were handed out to all the students attending.

## **2. Executive Director's Representative Report (Dwayne Brummett)**

### Capital Expenditures

Dwayne reviewed the Capital Expenditures report. He explained what capital purchases and fixed assets are. Dwayne then reviewed the Budget Variance report for 2009-10.

### Projects

- Dwayne reported that we are looking at changing the film on the conference room windows. The hope is to have the windows a little more decorative and transparent.
- An architect will be reviewing the office space in IT and the HR students' office to see if these can be improved. This may involve taking over some of the space in Bishops Lounge. The entry into the right wing of Chumash Auditorium and the TV lounge area are also being looked at for improvements. The architect will be suggesting options for improving these areas.

### SESLOC

Dwayne reported that SESLOC will be moving out in December. A SESLOC ATM might remain on campus. The Rose Float office space may be used for a new banking service. There is still a need for banking services for clubs, staff and ASI. The campus has a requirement for clubs to have their accounts on campus, so this would be a good service for the campus and very beneficial for clubs. The SESLOC space will become a new ice cream parlor.

## **3. UU Staff Representative Update – (Brian Biehl)**

### Staff

- Preparing for Group II purchases

### Events - “The plaza is working its magic”

#### Fall Festival

- 300 people

- Some clubs did small performances “A buffet of programs”

#### Inception

- 500 people

#### Winter Quarter

- Fewer events, but done very well

#### Other information

- Wilderness rock climbing remains suspended during evaluation
  - Expected to last 3-6 months
- Human resources has purchased software to apply for ASI jobs online
- Appreciate our custodial staff!

### 4. **Recreational Sports Representative Update – (Karen Mesrobian)**

#### Fitness

- Sold over 250 fitness passes (quarterly)
- About 10-12 classes per week
- All three instructional classes are going well
  - Muay Thai- Kickboxing
  - Shon Ryu
  - Hatha Yoga
- Sold 30 personal training packages

#### Scuba

- November class is full
- 2 sessions sold out this quarter

#### Pool

- Temporary lighting went up and returned to normal hours on Monday

#### Intramurals

- Starting playoffs week 8 that will last about 2 weeks

#### Mark Rueling Volleyball Tournament

- ASI won the staff division
- Joana's Shining Stars won the student division
- 4 staff teams
- 6 student divisions

#### Miscellaneous

- Ping-pong tournament
- 3-on-3 basketball Nov 13th before the football game in Mott gym
- Sunday softball had to be rescheduled twice because of the rain
- Rec. Center will be OPEN normal hours November 11th on Veterans Day
- Currently compiling survey information from demo equipment
  - 12-14 cardio equipment tested

### 5. **Operations Staff Representative Update – (Solomon Reda)**

#### University Union

- Working on getting DirectTV service on T.V.'s, mainly due to HD capabilities
- There is much interest in the SESLOC location – still undecided on new tenant
- New wireless sound system sounded great during mayoral debate (its first time being used)
- New tables, chairs and umbrellas are being purchased for lower UU Plaza area by The Avenue

### 6. **College Council Reports**

Lorin stated that due to time, College Council Reports will be skipped this week. Please bring your reports next week.

**7. BOD / Executive Cabinet Reports**

BOD and Exec. Cab. Reports were not given this week due to time constraints.

**8. University Wide and Academic Senate Reports**

University Wide and Academic Senate Reports were not given this week due to time constraints.

**9. Announcements**

**10. Adjournment**

The meeting adjourned at 5:55 p.m.