



Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

Tuesday, September 29, 2009
3:00 UU219

MEETING NOTES

VOTING MEMBERS PRESENT:

Carl Payne	UUAB Chair / Architecture
Lorin Torbitt	UUAB Vice Chair / College of Architecture & Environmental Design
Tiffany Fowler	College of Agriculture, Food & Environmental Sciences
Zach Grannis	College of Business
Sara Storelli	College of Liberal Arts
Max Chellemi	College of Engineering
Emily Smith	College of Science and Math
John McElroy	ASI President's Designee
Cammie Schlemer	Board Designee
Kim Gannon	Alumni Representative

VOTING MEMBERS ABSENT:

Scott Bloom	University President's Representative
Vacant	Faculty Representative

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
Denise Gibbons	Business Analyst, Budget Office

NON-VOTING MEMBERS ABSENT:

OTHERS PRESENT:

Daren Connor	ASI Asst. Director for Programs
Ron Skamfer	ASI Assoc. Director for Facilities
Greg Avakian	ASI Asst. Director – Rec Sports
Michelle Curro	Coordinator – ASI Programs
Kelsey Rugani	Chair, ASI Board of Directors
Jessica Patton	ASI Chief of Staff

The meeting was called to order at 3:11 p.m.

1. Chair's Report (Carl Payne)

Carl welcomed everyone to the UUAB meeting and introductions were made.

Committee Assignments

Carl stated that everyone should have received an email regarding university committee appointments. ASI sub-committees will also be announced soon by email. UUAB committees will be assigned for different projects with a focus on advocacy, outreach and working in collaboration.

One on Ones

Carl asked that everyone check their Zimbra calendars and confirm the one-on-one meetings he has scheduled. He asked that calendars be checked regularly as other meetings will be scheduled through the Zimbra calendar.

Theme for this year

Carl stated that this year's officer team has a new theme: AOA (Advocacy, Outreach and Accountability). Another focus for this year is collaboration between the student government branches. If anyone wants to review Student Government Strategic Plan which outlines the goals for the year, it will be available in Carl's office.

Facilities Trip

Carl announced that UUAB will take a trip this fall to tour other student unions in the Bay Area. We will be looking at the programming in unions, conference centers and retail services in the unions. The trip will include Santa Clara, San Jose and San Francisco. The trip will potentially take place November 6th, leaving Friday afternoon and returning Sunday, November 8th.

Fall Kickoff

This weekend is Fall Kickoff, beginning with a barbecue on Friday. Orientation will be held on Saturday followed by FanFest and Cal Poly football. Everyone should have R.S.V.P.'d to Tracy Watson by now.

Allocation of Rec. Expansion Reserves

Carl explained that the bid for the Rec. Expansion project came in under budget so there are now some excess funds available. After discussion, UUAB has endorsed Carl to write a memo to Rick Johnson, recommending that these funds be returned to ASI's reserves.

2. Executive Director's Representative Report (Dwayne Brummett)

Dwayne explained that he is the executive director designee and will be bringing information from the executive director to the UUAB meetings.

Dwayne distributed the ASI financial statement and auditor's report. An overview of the audit process was given and then Dwayne reviewed the audit report.

Dwayne reported that there were no findings in the audit report this year and that is very good news. He also explained that ASI is an independent organization, not part of the campus or the state. He explained the difference between UU fees and ASI fees.

If anyone has further questions on the audit, please see Dwayne and he can clarify. The auditors will be attending a Board of Directors meeting and anyone can attend to hear his report.

Dwayne welcomed the newcomers to UUAB. This is an important group to ASI and the campus community. He encouraged everyone to ask questions.

Dwayne encouraged everyone to share with their constituents that there is still a lot going on at ASI even during construction.

3. UU Staff Representative Update/Discussion (Greg Avakian for Daren Connor)

ASI Activities Guide

Greg distributed the ASI Activities and Events Guide. He reviewed some of the upcoming activities for fall quarter.

Music at the Market

Due to the UU Plaza construction, Concerts in the Plaza is now called "Music at the Market" and will be held at Via Carta Mall by the Campus Market. The first one is Thursday, October 1st at 11:00 a.m. during UU Hour. There are 15 spaces at Via Carta Mall for club booths. Reservations for club spaces are still handled through the Epicenter. After the UU Plaza construction is completed, the Concerts in the Plaza will return there.

FanFest

ASI has collaborated with the Athletics Department to present FanFest, a music carnival before home games. The first event will include two bands, Cal Poly Band, Cal Poly Cheer, Mustang Maniacs, food booths and more. Student Government will have a booth for recruiting and promotion. UUAB members are encouraged to attend this event.

Updates

ASI Events is planning to provide more late night programming. Craft Center classes and Poly Escapes trips are filling up quickly. Chumash Challenge has had a record number of participants this quarter.

4. Rec Center Staff Representative Update/Discussion (Greg Avakian)

Fitness

Greg expressed thanks to the Facilities Operations staff who have worked hard all summer on the Rec Center and getting the new exercise room set up. Greg encouraged everyone to come take a tour of the Rec Center and give him feedback. Fitness classes and spin studios are being offered this quarter.

Recreation Center Updates

Training was held for all Rec. Center student staff on Sept. 14th. Gate usage total for Wednesday this week was 3500.

Aquatics

The pool and sand volleyball courts are open. Scuba classes are being offered and are almost filled.

Intramurals

Volleyball will be held in Mott Gym. The turf fields are now open and will be used for flag football and soccer. 120 students attended the meeting for intramural officials and games will start on Sunday. Greg requested that UUAB members bring feedback on the fields from their constituents.

5. Operations Staff Representative Update (Ron Skamfer)

Ron reported that the windows on the north and west sides of the UU were replaced with dual pane windows over the summer.

The downstairs UU restrooms were upgraded to become ADA compliant.

The turf fields opened July 1st. So far the reviews have been good. Please bring feedback from students regarding the new turf fields.

The basketball court project is in process. A graveled parking area may be prepared. Students should use Lot H until the parking lot is completed.

The UU Plaza project began on June 15th. Ron encouraged students to look at the facilities page online which has many photos and a blog page. The breezeway is now open. The project is expected to be complete by the end of winter quarter.

Over the summer the main gym at the Rec Center was transformed by building a raised deck on the basketball courts and enclosing the bleachers. Flatscreen TVs were installed on the walls and the space is now our new exercise (weight/cardio) area. The Rec Center re-opened on Sept. 15th.

6. Discussion Item – Project Updates

(Discussed during Operations Staff Representative Updates)

7. Discussion Item - UUAB Operations Code/ Student Member Selection & Retention Procedures

Carl distributed proposed changes to the UUAB Operations Code and Student Member Selection and Retention Procedures. UUAB members should review the changes that have been made to these documents. The facility reservation policy and other policy updates will be discussed at next meeting.

8. Discussion Item – Facility Facebook Group

Carl reviewed the ASI website and showed the group the Facilities Projects web page along with the new Rec Center renderings. A discussion was held regarding whether the facilities blog should be dropped in favor of a Facebook page. The consensus was to go forward with the Facebook page.

9. Announcements

10. Adjournment

The meeting adjourned at 4:40 p.m.