



Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

Tuesday, June 2, 2009
3:00 p.m. UU 216

MEETING NOTES

VOTING MEMBERS PRESENT:

Carl Payne	UUAB Chair / Architecture
Joe Ciesinski	UUAB Vice Chair / College of Liberal Arts
Lorin Torbitt	College of Architecture & Env'l Design
Sarah Storelli	College of Science and Math
Max Chellemi	College of Engineering
Zach Grannis	College of Business
Tiffany Fowler (arrived at 3:33 p.m.)	CAFES
Heather Josten (arrived at 3:14 p.m.)	ASI President's Designee
Nima Salke	Board Designee
Kim Gannon (left at 4:05 p.m.)	Cal Poly Alumni Relations

VOTING MEMBERS ABSENT:

Scott Bloom	University President's Representative
Brian G. Kennelly	Faculty Representative

NON-VOTING MEMBERS PRESENT:

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Denise Gibbons	Business Analyst, Budget Office
Dwayne Brummett	ASI Director of Business Services

OTHERS PRESENT:

Rick Johnson	ASI Executive Director
Ron Skamfer	ASI Assoc. Director for Facilities
Greg Avakian	ASI Asst. Director – Rec Sports
Missi Bullock	Coordinator – ASI Programs
Daren Connor	ASI Asst. Director – Programs

The meeting was called to order at 3:10 p.m.

1. Chair's Report (Carl Payne)

End of Year Events Update

Carl gave reminders about several upcoming events:

- ASI 101 tonight at 5:00 in UU-221.
- Student Government Banquet tomorrow night at A.J. Spurs.
- State Superintendent of Schools Jack McConnell will speak during Soup and Substance on May 26. Lunch will be provided.
- The VPSA Ice Cream Social will be on June 5.
- President Baker will host a lunch on June 5. Dress is business casual (no jeans).

Review of Year / Projects Summary / Summer Communication

Carl congratulated the members for their hard work this year on the facilities projects, noting that construction will begin on June 15. He encouraged members to keep in touch during the summer and to stay informed regarding the progress of the construction projects. Carl will be emailing periodic updates.

Carl asked that everyone provide Carl and Tracy with a "share" for their Zimbra calendars to allow for scheduling of meetings.

Summer Projects

- Replacement of half of the windows in the UU (west side of Chumash and around the Business Office and Student Life & Leadership offices. (The first half was completed last summer).
- Plaza construction begins June 15. Bids will be in on Thursday; Carl will send an email with more information.
- Recreation Center transition into the main gym and trailers will be completed during summer.
- The Plaza tables will be moved to the Sports Complex next week and the basketball courts will be completed there. (Concrete slabs will be poured this week).

Board of Directors Update

Nima reported that the final Board of Director's meeting was held on May 27. The new board was in attendance. Kelsey Rugani was elected 2009-10 Chair of the Board.

2. Executive Director's Report (Rick Johnson)

Rick congratulated the graduating members (Heather, Nima and Carl). He reported that Caeli Horwith has been hired as Human Resources Tech I and interviews have concluded for a teacher position at the Children's Center.

Both the UU and ASI budgets are on track. \$200,000 surplus will go directly into reserves; this will require UUAB action. Rick noted that reserves for each of the past 9 years allowed student fees to not increase until construction is completed. Rick reported that ASI will pay for paving the parking lot as well as the five basketball courts at the Sports Complex in order to complete the project without placing additional demands on the state's budget at this time.

Rick congratulated the UUAB on the enormous amount of work accomplished this year. This campus will dramatically change because of decisions made at UUAB meetings. He expressed his pride in the group and stated that it will be very exciting when construction begins.

3. UU Staff Representative Report (Daren Connor)

Daren reported that student staff is being hired to fill positions left by graduating staff, including 16 Epicenter Front Line Services positions. New hires will be trained during the summer.

Club Services staff will meet with Sports Team representatives to guide their relationship during construction and to manage expectations.

Daren reported that staff is planning a number of late night events to address the needs of the increased number of students living on campus.

Missi added that Rebelution will be performing at 11:00 a.m. on Thursday for the last Concert in the Plaza before construction begins (see handout: Rebelution postcard). Carl will speak briefly before the band plays regarding the facilities projects, and Student Government will have a booth (wear black polos).

4. Rec Center Staff Representative Report (Greg Avakian)

Greg reported that 3 residence hall inner tube competitions were held at the Recreation Center. There will be a modified schedule during finals week.

On July 1, ASI will assume supervision of the lockers from Kinesiology. All items must be removed from the lockers by June 12. ASI is working with Kinesiology to ensure that the transition is clean and safe.

There will be more than 25 new summer staff at the Rec Center, including ERA's, lifeguards and Facility Supervisors. Summer programming will include 6 on 6 speed soccer, sand volleyball, 3 on 3 basketball. The lower fields at the Sports Complex will be closed for maintenance.

The Rec Center will be closed on June 4 at 1:00 – 4:00 for the ASI Staff Social, and the following weekend for Commencement.

Greg stated that the Rec Center staff appreciates the work done by UUAB this year.

5. Operations Staff Report (Ron Skamfer)

Ron passed around a schedule for the first 2 weeks of summer at the Recreation Center which will include starting work on an interim facility and the transition of staff to a temporary trailer in front of the health Center.

Today the groomer used to churn the rubber crumble and to clean the turf fields was delivered.

Upcoming projects include:

- The second phase of the UU window replacement project will begin on June 15 with the windows on the far side of Chumash Auditorium.
- Webcams will be placed on top of Spanos Theater and Mott Gym to allow viewing of the UU Plaza project on the ASI Facilities website.
- Pouring on the concrete slabs at the Sports Complex will begin early next week, and the tables currently located in the UU Plaza will be moved to the Sports Complex next week.
- The restroom near Starbucks on the first floor of the UU will be updated for improved ADA access. The upstairs restrooms will be completely refurbished with new tile, fixtures and finishes.

6. Approval of Lorin Torbit as Vice Chair of UUAB 2009-10

Carl reported that from the many applications submitted, Lorin Torbitt has been selected the Vice Chair of the 2009-10 UUAB.

Motion (Josten//second): "Move to approve Lorin Torbitt as Vice Chair of the 2009-10 UUAB."

Motion approved, unanimous hand vote.

Carl noted that the next step is ratification by the summer Board of Directors.

7. Discussion Item – Facility Policy Review

Carl led a review of the revisions to the UU Facility Policy that was distributed at the May 19 meeting. Items highlighted in yellow related to the UU Plaza, which will be closed during construction.

The group agreed by consensus to suspend all highlighted sections of the UU Facility Policy while the UU Plaza is being renovated.

Additional notes regarding Facility Policy:

- should be noted that the UU Plaza marquee will be out of service during construction
- question raised regarding item "n" on page 10 (reservations will run from midnight to midnight)
- there are two item "k's" on page 9

Please send any additional items to Carl; use "track changes." He will send out the final version by e-mail.

8. Discussion Item – UU Plaza Zoning

At the May 19 meeting, members identified 8 distinct zones within the new UU Plaza. Carl led a discussion of possible uses for each specific area.

Zones in the UU Plaza

Zone #1 – Circle (Middle or center of the Plaza): high traffic area; small displays and feedback walls (regulate size and number so traffic flow won't be impeded); chairs that can be moved into social clusters; no displays during events/concerts; leave fairly open.

Zone #2 – Stage (On and in the immediate area around the stage): must have guidelines for reserving for events/presentations; students can sit on steps when no event on stage.

Zone #3 – Market (Club booth locations outside of the bookstore): for club booths by reservation; limit depth of booths so as not to impede traffic flow; number of tables to be determined by size of space; booth must be staffed at all times; Craft Sale allowed; area should be lively with at least a couple of booths at all times

Zone #4 – Park (grass area from South Perimeter Rd. to the middle of the Plaza): not reservable; no booths; for lounging, studying; no stakes/signs on grass; chalking is form of free speech and must be allowed per campus policy, but can have rules for cleanup, etc.

Zone #5 – Café (Area outside of The Avenue): while maintained by CPS, area is not for commercial use; seating for campus community to eat, study; not reservable. Research furnishing that can be moved around to accommodate various social groupings without being stolen; opportunity for social interactions, dynamic.

Zone #6 – Breezeway (Between SESLOC and the bookstore): new look, same uses (book sales, buy backs, etc.)

Zone #7 – Backstage Patio (Area directly outside the patio): not reservable; for dining and study. Work with CPC for expanded seating for BackStage that could be used by ASI during events on stage.

Zone #8 – Lower Plaza Area (The area between the ATMs and Building 19 and Sandwich Factory): CPC operates this area; can be for commercial use.

Carl will send final draft to the group for review during the summer, to be considered for approval next fall.

9. Announcements

10. Adjournment

The meeting adjourned at 5:03 p.m.