



Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

Tuesday, May 20, 2008
4:00 p.m. UU 216

MEETING NOTES

VOTING MEMBERS PRESENT:

Nicole Stromsness	UUAB Chair
Amy Baker	College of Science and Math
Megan Bishop	ASI President's Designee
Joe Ciesinski	College of Liberal Arts
Brad Huge	College of Business
Matt Teresi	College of Engineering
Lorin Torbitt	College of Architecture & Env'l Design
Scott Bloom	University President's Representative
Brian Gordon Kennelly	Faculty Representative

VOTING MEMBERS ABSENT:

Aria Niazi	Board of Directors Representative
Kim Gannon	Cal Poly Alumni Relations
Matt Raymond	UUAB Vice Chair / CAFES

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
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NON-VOTING MEMBERS ABSENT:

Denise Gibbons	Budget & Analytical Budget Services
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OTHERS PRESENT:

Ron Skamfer	ASI Assoc. Director for Facilities
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The meeting was called to order at 4:12 p.m.

1. Chair's Report (Nicole Stromsness)

New York Times Speaker:

Nicole encouraged everyone to attend "Diversity and Inclusion: Engaging Employees," a conversation with Desiree Dancy of the *New York Times*. Her presentation is sponsored by ASI and will be held on Thursday, May 22 at 1:30 p.m. in UU-220.

Operations Code

Nicole reviewed the changes made by the group at a previous meeting (handout: UUAB Operations Code). The changes agreed upon by the group are:

- added section 3.4: "For the purpose of membership selection and retention, a UUAB Student Members Selection and Retention Committee will be established annually by the UUAB chair. The committee shall maintain documented procedures by which all UUAB members will be selected and retained."
- modified section 3.6 to read: "Student members of the UUAB shall be nominated for a two-year term and confirmed by the UUAB Student Members Selection and Retention Committee for the second year of that term contingent upon evaluation by the UUAB Student Members Selection and Retention Committee. Members applying for a second term must go through the standard application process."
- modified section 4.1.1 to read: "The Chair of the UUAB shall be elected by a simple majority vote of the UUAB student members each spring quarter. The election shall occur during the meeting prior to the ASI Student Government general election in accordance with the ASI Bylaws."
- added section 4.1.1.1: "One person may not simultaneously seek more than one elected ASI position."
- modified sections 4.4.5 and 4.4.6 to change the number of allowed excused absence per quarter from two to one.

The members agreed that "in a single election period" should be added to the end of section 4.1.1.1 for purposes of clarification. Nicole will make the suggested change and email the revised document to the group tomorrow. All are asked to review the document and send any comments to Nicole by May 27. This will allow time for corrections to be made and formatting to be completed by Judie before the next UUAB meeting, at which time the group will be asked to vote on approval of the revised Operations Code.

Nicole distributed "UUAB Student Members Selection and Retention Procedures" (handout). This document will be used by the UUAB Student Members Selection and Retention Committee to designate the process by which UUAB student members are selected.

It was agreed that the UUAB Operations Code should include a provision that the UUAB body must approve any changes to this document. Nicole will add that provision to the revised Operations Code as Section 3.5. and include it in the document she emails to the group tomorrow.

Marquees

Matt Teresi reported that he met with a sales representative from Daktronics today to discuss possible replacements for the existing marquees, which are inefficient and slow. The rep recommended the Galaxy Pro 3700, which has the capability to display graphics and photos as well as text.

Feedback provided by the group included that the proposed model already looks outdated, and that students should be polled to determine cost effectiveness of new marquees. It was suggested that replacement could be done during the UU Plaza remodel project.

The sales rep will return tomorrow with additional information and pricing. Nicole noted that, because the existing marquees are deteriorating, a decision must be made to either replace them or eliminate them, and that this project may be carried over to next year's UUAB.

2. Executive Director's Representative Report (Dwayne Brummett)

Dwayne reported that Opsis Architecture has been on campus for meetings and focus groups for the UU 2nd floor redesign project. There has been great feedback about them and their presentation, especially during UU Hour last week. They will be here again on May 28-29 for additional student forums and meetings with the Steering Committee, and will return before the end of summer with recommended designs, timelines and color palettes.

Dwayne announced that Cannon Associates is the architectural firm selected to do the Rec Center Expansion project. They will be at the Rec Center on May 29-30 to conduct focus groups with Rec Center participants.

Recruitment for Assistant Director – Recreational Sports is underway. Dwayne encouraged all to attend the open forums and to provide input regarding the two final candidates because this position is critical to the Rec Center Expansion project. The next open forum will be on Friday at 1:30 in UU-220.

3. UU Staff Representative Update/Discussion (Daren Connor)

Daren submitted his report in writing; it was distributed to the group with the meeting agenda:

- May 21: ASI True Life Series: Pro Life vs. Pro Choice at 8 p.m. in Chumash
- June 3: "Juno" showing at Rec Center field. 7:30 p.m.
- Craft Center:
 - Craft Classes began in April. 120 students enrolled in 29 craft classes.
 - April 25 Free Craft Friday was host to about 50 people (candle making).
 - Bike repair Mondays are becoming increasingly well attended with people waiting for service. Student customers prefer to have the Craft Center staff provide a quick fix while they wait rather than taking a fix-it-yourself class.

4. Rec Center Staff Representative Update/Discussion (Greg Avakian)

Greg submitted his report in writing; it was distributed to the group with the meeting agenda:

- Rec Center hosted "Dr. Drew" on May 15
- ASI CPR/First Aid course scheduled for May 18
- SCUBA course ended on May 18
- Summer Youth Swim Lesson registration began May 5
- All IM Sport Leagues will begin playoffs the week of May 18 and finish championship games by June 1.
- All memberships are now ½ price beginning 7th week of the quarter
- Rec Sports Hiring:
 - GA-Fitness
 - Student Manager - IM Sports
 - IM Sport Supervisors
 - St Manager- Aquatics
 - Summer Lifeguards

- Summer Swim Instructors
- Front Line Services Staff
- Personal Trainers
- Fitness Instructors
- ASI Student Staff Social scheduled for June 6 , 1:30 – 3:30pm at the Recreation Center Picnic Area on the pool deck/sand volleyball

5. Facilities Staff Representative Update/Discussion (Ron Skamfer)

Ron submitted his report in writing; it was distributed to the group with the meeting agenda:

- Currently conducting interviews to hire 12 Facility Supervisors to replace graduating staff.
- Hired a new Reservations Student Assistant since our current one is graduating
- Currently conducting interviews to hire two Event Supervisors
- Currently receiving applications to replace three student manager positions, Student Manager for Event Management, Student Manager for Audio Visual and Student Manager for Facility Operations
- Replace a cover on the greenhouse at the Children's Center
- Remounted Craft Center door
- Rebuilt two floor buffers
- Rebuilt display cases for Student Government
- Replaced the clock in Chumash Auditorium
- Repaired a floor vent in Chumash Auditorium
- Re-lubricated the air walls in the left wing of Chumash Auditorium
- Repaired a broken freezer at the Children's Center

Ron also reported that a Sports Complex Turf Replacement Advisory Committee has been created; it includes representatives from Student Government, staff, Athletics Department and Facility Services. Today is the due date for technical proposals; evaluations of the proposals submitted will start in about a week to select the successful bidder.

Ron and Dwayne toured several sports fields (CSU Dominguez Hills, the Home Depot Center, San Diego State University and UC Santa Barbara) two weeks ago. They learned about the care of synthetic turf fields; general cleaning and maintenance are very important. The synthetic turf may end up costing more but will result in more use long-term. The goal is to start the project on June 16 and complete it on September 16, 2008. They are hoping to replace three fields (instead of two as previously reported) with synthetic turf.

6. Announcements

7. Adjournment

The meeting adjourned at 4:58 p.m.