



Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

Tuesday, April 8, 2008
3:00 p.m. UU 216

MEETING NOTES

VOTING MEMBERS PRESENT:

Nicole Stromsness	UUAB Chair
Amy Baker	College of Science and Math
Joe Ciesinski	College of Liberal Arts
Brad Huge	College of Business
Aria Niazi (left 4:47)	Board of Directors Representative
Matt Teresi	College of Engineering
Lorin Torbitt	College of Architecture & Env'l Design
Brian Gordon Kennelly (left 5:00)	Faculty Representative
Scott Bloom (arrived 3:33)	University President's Representative
Kim Gannon	Cal Poly Alumni Relations

VOTING MEMBERS ABSENT:

Brad Hulbert	ASI President's Designee
Matt Raymond	UUAB Vice Chair / CAFES

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Executive Director's Representative
-----------------	---

NON-VOTING MEMBERS ABSENT:

Denise Gibbons	Budget & Analytical Budget Services
----------------	-------------------------------------

OTHERS PRESENT:

Ron Skamfer	ASI Associate Director
Greg Avakian	ASI Coord'r – Aquatics & Intramurals
Daren Connor (arrived 3:25)	Assistant Director – ASI Programs
Megan Bishop (arrived 4:06)	Student Marketing Supervisor

1. Chair's Report (Nicole Stromsness)

Upcoming Events:

- April 9: Board of Directors Meeting; President Baker will attend.
- April 15: Live and Learn; Executive Cabinet will be holding an open forum in the UU Plaza and Dexter Lawn.
- April 18 – 21: CHESS
- April 26: Strategic Planning
- April 27 – May 8: Active campaigning

- April 29: Etiquette Dinner
- May 6: UUAB Chair Election (Nominations occur during the meeting prior to the election and day of, April 22 and May 6).
- May 8: May Mayhem in the UU (night of election)

Spring Social:

Nicole asked for input regarding the April 16 Student Government Social hosted by UUAB. Suggestions included Boomer's, dinner at Vallarta's or Sushiya, or a movie at Sunset Drive-in. Nicole will look into these options and follow up via email.

May Mayhem – Lounges:

Nicole explained that a request was submitted to Ron by ASI Events for an exception to UU policy for the May Mayhem event on May 8. UU policy does not allow for both lounges to be reserved at the same time unless an exception is granted. UUAB agreed that an exception should be granted for this event.

Facility Policy

Nicole reported that the UU Facility Policy has been submitted to President Baker. The "Wild Card" reservation option was removed because of concerns that it could create adverse impacts. The change respects the reservations process and makes the policy equitable for all.

Marquee Project Update

Matt Teresi reported on his findings regarding the marquees. He presented three options (two were based on using the existing frame; the other would use a new frame). The group agreed that it would be ideal to be able to view an entire message at once (scrolling text takes too long to read), but were concerned about the large size of the displays.

Alternatives to marquees were discussed, including the possibility of ASI contributing towards the purchase of advertising club events in the Mustang Daily. Matt will discuss other marquee options with the vendor. Nicole asked the members to get feedback from their college councils regarding the effectiveness and value of the marquees.

Spring Quarter Meetings – NEW TIME

The group agreed to change UUAB meetings to 4 – 6 p.m. during spring quarter in order to accommodate more members' schedules.

Operation Codes – Discussion

Nicole handed out copies of proposed changes (attached) to the UUAB Operations Code. Aria led a discussion concerning whether or not the UUAB Operations Code should continue to include the requirement that UUAB be comprised of a representative from each college. It was suggested that the wording be changed to require membership from "diverse groups". Concern was expressed that this change would not provide broad representation and input from students from all colleges.

Aria handed out proposed UUAB student member selection and retention procedures (attached) which included the creation of an ad hoc committee that would serve to recruit and interview potential UUAB members. One suggestion proposed that a Board of Directors member or a member of a College Council be included in interviews. After discussion and consideration, it was agreed that Aria will meet with Rick to discuss further and then send a revised proposal to Nicole for distribution to the group.

UUAB Representative Outreach

It was agreed that outreach needed to be improved in order to increase participation and get the best applicants from all colleges. Suggestions included:

- asking every member to self identify two or three possible successors and encourage them to apply
- bringing a friend to a meeting
- continue to use Mustang Daily and Facebook, but also consider using the Cal Poly Report to ask faculty and staff to encourage qualified students to apply
- place article in ASI Student Buzz newsletter to target ASI student employees (Student Managers are not eligible to serve)
- place a button on the ASI website home page
- market at May Mayhem event in the UU (May 8)
- BBQ, free food

Because the openings on UUAB will be from the College of Agriculture and the College of Science and Math, it was agreed that a BBQ would be most effective if it was held near that area of the campus in order to target those students. Nicole will explore costs for a BBQ.

Strategic Plan – discussion tabled until next meeting due to time constraints

Training for future UUAB members – discussion tabled until next meeting due to time constraints

2. Executive Director’s Representative Report (Dwayne Brummett)

Dwayne reported that three proposals were received in response to an RFP for renovation of the UU interior spaces. The group reviewed all three proposals as well as a chart comparing the features and costs of each (handout: ASI Interior Design Effort 2008). After discussion, the group unanimously endorsed the decision to work with Opsis Architecture. Dwayne stated that Opsis staff will be coming to campus to meet with UUAB, Cal Poly students and staff.

3. UU Staff Representative Update/Discussion (Daren Connor)

No report

4. Rec Center Staff Representative Update/Discussion (Greg Avakian)

No report

5. Facilities Staff Representative Update/Discussion (Ron Skamfer)

Ron submitted his report in writing; it was distributed to the group with the meeting agenda:

University Union Updates:

- o Tightened table legs in UU219
- o Put in a magazine rack in the surfboard shaping room
- o Fixed a sandwich board in Student Life and Leadership
- o Replaced all wheels on the tables in UU220
- o Mounted a cork bulletin board in the Craft Center
- o Fixed the stage baseboard in Chumash Auditorium
- o Unclogged drains in Backstage Pizza
- o Made table leg braces for UU218, UU229 and UU220
- o Replaced three broken stairs in the Craft Center
- o Refinished the wire rack that was mounted in the UU Epicenter
- o Painted in the Student Life and Leadership office
- o Replaced a broken air hose assembly in the Craft Center bike room
- o Shampooed carpets in UU220

- o Complete "Top to Bottom" restroom cleaning of all six UU restrooms over Spring Break Week.
- o Waxed floors in the upstairs and downstairs on the UU

Recreation Center Updates:

- o Replaced Rec Center old kitchen microwave.
- o Installed a new dry erase board in the Martial Arts room.
- o Rec Center pool vacuum motor has been replaced.
- o ASI trucks (3) had their annual service during quarter break.

6. Announcements

7. Adjournment

The meeting adjourned at 5:12 p.m.