



Associated Students, Inc.  
California Polytechnic State University  
UNIVERSITY UNION ADVISORY BOARD

Tuesday, November 6, 2007  
3:00 p.m. UU 219

MEETING NOTES

**VOTING MEMBERS PRESENT:**

Nicole Stromsness  
Matt Raymond  
Matt Teresi  
Lorin Torbitt  
Amy Baker  
Brad Huge  
Aria Niazi  
Rosey Parks (for Kim Gannon)

UUAB Chair  
UUAB Vice Chair / CAFES  
College of Engineering  
College of Architecture & Env'l Design  
College of Science and Math  
College of Business  
Board of Directors Representative  
Cal Poly Alumni Relations

**VOTING MEMBERS ABSENT:**

Amanda Laz  
Brian Gordon Kennelly  
Brad Hulbert  
Scott Bloom

College of Liberal Arts  
Faculty Representative  
ASI President's Designee  
University President's Representative

**NON-VOTING MEMBERS PRESENT:**

Dwayne Brummett  
Denise Gibbons

ASI Executive Director's Representative  
Budget & Analytical Budget Services

**NON-VOTING MEMBERS ABSENT:**

**OTHERS PRESENT:**

Joel Neel  
Ron Skamfer  
Daren Connor  
Greg Avakian  
Megan Bishop  
Chrissy Hixon

Facilities Planning and Capital Projects  
ASI Associate Director  
ASI Assistant Director for Programs  
ASI Coordinator – Aquatics & Intramurals  
ASI Marketing Student Supervisor  
ASI Executive Cabinet

The meeting was called to order at 3:10 p.m.

**1. Chair's Report (Nicole Stromsness)**

Nicole introduced Joel Neel, Cal Poly Facilities Planning and Capital Projects, who gave a presentation on Cal Poly's Master Plan for growth over the next 20 years. Joel reviewed recent construction projects and those planned in the next five years, including expansion of the Recreation Center.

Chrissy Hixon stated that ASI will be hosting 30 ASI alumni and their families at the football game during Homecoming Weekend. She passed a sign-up sheet for a few more volunteers. Nicole stressed the importance of this event and encouraged everyone to attend.

Nicole distributed and reviewed a list of talking points regarding the Recreation Center expansion project (Handout: "Talking Points/Information for Recreation Center Expansion Project – Think Bigger"). She stated that it was important to deliver a consistent message and accurate information to the students.

Nicole distributed a handout listing the projects UUAB will be working on and listing the lead contact for each:

Amy Baker – kiosks in the UU  
Matt Teresi – marquees  
Amy Baker, Amanda Laz – commercial space in the UU  
Lorin Torbitt – awards wall, LEEDs certification  
Brad Huge – expand use of Facebook

Next week, four members of UUAB attending and three staff members will be going on a tour of recreation centers and unions on other campuses. Remaining spots have been offered to members of the Recreation Center Expansion Committee.

Next Tuesday, Brandon will be presenting during Board workshop (5:00 – 7:00 p.m.) in UU 219 on improving oral communication skills.

Nicole stated that Scott Bloom will be giving UUAB a tour of Poly Canyon Village; she will send an email with details about proper attire. She will also find out if taking photos is permitted.

## **2. Executive Director's Representative Report (Dwayne Brummett)**

Dwayne reported that, because minimum wage will be increasing on January 1, 2008, staff has been reviewing the ASI pay structure for student staff. He stated that it is important for all staff to be paid appropriately and fairly. A proposal to adjust wages was presented to the Personnel Committee last week and will be taken to the Board of Directors at their next meeting. The impact to the budget will be approximately \$84,000.

## **3. UU Staff Representative Update/Discussion (Daren Connor)**

Daren submitted his report in writing in advance of the meeting:

A new assistant position was created to help process paperwork and perform tasks associated with the Craft Center's infrastructure. We will hire for this position in November.

Craft Class data: 198 students enrolled in 37 classes. Classes end by the week of November 5.

There were 18 people on the waitlist for surfboard shaping classes. We will offer 12 classes in winter quarter to accommodate the demand.

About 90 students participated in Free Craft Friday. Hemp bracelets brought in visitors by the droves to experience a little camaraderie and fun. Most attendees arrived in small groups of 2-3 people.

The Craft Center donated 25 ceramics bowls to the Food Bank of Santa Barbara for the "empty bowls" program designed to assist the homeless and low income families. A donation of ceramics bowls was also made to a student for her senior project which was focused on charity for the homeless in San Luis Obispo.

Andrew of Rose Float has agreed to weld six pairs of new shaping stands for the shaping room.

As of November 2, 137 clubs have completed their charters.

Daren encouraged everyone to attend the free showing of "The Bourne Ultimatum" tonight in Chumash Auditorium.

He asked that all members who sit in on College Councils help explain the club funding process, noting that all College Councils automatically receive funding from ASI. Therefore, they are not eligible to apply for additional grant funding.

## **4. Rec Center Staff Representative Update/Discussion (Greg Avakian)**

Greg presented his report in writing prior to the meeting:

384 Total Memberships sold this quarter.

Memberships went half-price on October 29 for the 7th week discount.

Approximately 2000 people continued to use the Recreation Center daily in October.

28 employees have been hired for Exercise Room Assistants, Facility Supervisors, IM Supervisors, Event Setups and Front line Services over the past month. They are now going through the Rookies Guide Orientations.

Rec Center Pool had 6,609 participants in October (5269 in 2006)

Rec Center hosted the CWPA Pacific Regional Men's Water Polo Championship on October 27– 28. Twelve teams competed over the weekend. During the Championship Game, attendance was 250. Cal Poly won the championship over UC Davis and will be heading to the CWPA National Championship on November 9 – 11 as the 3rd ranked team in the nation.

The Intramural Program is finishing the regular season; playoffs will be conducted over the next two weeks. Some games had to be rescheduled because of poor field conditions (upper fields) due to rain and some irrigation problems.

IM Racquetball Tournament is scheduled for Wednesday, November 14.

The Exercise and Instructional Program has brought in 49% of its yearly projected income to date.

Passes and registrations continue to be up from last year: Passes 513 (2006 = 391). Instructional registrations 121 (2006 = 85).

Nine new Facility Supervisors have been hired to work at the Rec Center, UU, and Sports Complex.

Fall ASI Student Staff Social is set for November 30.

#### **5. Facilities Staff Representative Update/Discussion (Ron Skamfer)**

Ron submitted his report in writing prior to the meeting:

Replaced the water polo net at the Recreation Center Pool.

Replaced the lifeguard stand at the Recreation Center Pool.

Worked on replacing all the door hinges for the doors to the Main Gym. Doors have been sagging, and hinges breaking due to the weight of the fire rated doors.

Performed maintenance and adjustment of the Pool Alarm at the Recreation Center. System has been frequently malfunctioning in the past month, but system is now functioning properly.

Built improved benches for the Climbing Wall. Old benches were uncomfortable, and not wide enough. Event Staffs from the UU and the Recreation Center have been combined into one staff for globalization of resources and improvement in ability to deliver event related services.

Provided facility, audio visual, and event support to the Dusk 'til Dawn event.

Vern Swanson (UU Plaza) Mural was viewed, and artwork approved, by University Planning Staff. Mural still needs to be primed and sealed by Alpha Rho Chi (per the request of Facilities Planning).

Provided facility/event support for Club Water Polo Tournament at the Recreation Center; 17 schools participated.

Ron added that the Vern Swanson Mural will be installed in the UU Plaza during winter break or in January.

#### **6. Announcements**

#### **7. Adjournment**

The meeting adjourned at 4:23 p.m.