

California Polytechnic State University
ASI PERSONNEL COMMITTEE
Meeting #08-02, Monday, October 15, 2007
4 p.m. – UU 212

MINUTES

Voting Members Present

Tony Guntermann	Chair of the Board - Chair
Matt Raymond – arrived at 4:16	UUAB Vice Chair
Mark Diener	Board of Directors Representative
Allyce Garcia	Board of Directors Representative
Sunil Patel	Board of Directors Representative
Nicole Stromsness – arrived at 4:13	Chair, UUAB

Voting Members Absent

Melissa Lema	Vice Chair of the Board – Vice Chair
Brandon Souza	ASI President

Non-Voting Members Present

Carol Brizendine	Human Resources Coordinator
Rick Johnson	Executive Director
Laura Baldwin (arrived @ 4:13)	Chief of Staff
Micah Denecour	Board of Directors Representative for Lindsey Bauer

Non-Voting Members Absent

Alex Palacio	Human Resources Student Manager
Carrie Wilemon	University Representative

Guests

Dwayne Brummett	Director of Business Services
Lindsey Gilreath	HR Student Assistant

The chair called the meeting to order at 4:10 p.m.

- I. Approval of Minutes
Motion #1 (Patel/Garcia) “Move to approve the Personnel Committee minutes from Meeting #08-01.”
Motion approved, unanimous voice vote.
- II. Chair’s Report – Tony Guntermann
No report.
- III. Vice Chair’s Report – Melissa Lema
Absent - no report.
- IV. Executive Director’s Report – Rick Johnson
Minimum Wage History:

Rick passed out a minimum wage proposal from ASI management. This proposal will be agenezed as a discussion item for the next meeting.

Rick explained that ASI has approximately 60 different student positions with over 500 student employees. There are different classifications of positions, from entry level at minimum wage through student managers through specialty positions (IT, graphics, instructors). The last mandated minimum wage increase was in 2001 and, as with this increase, it was a two step process at a cost of \$95,000. All student classifications wages were increased.

The first step in this increase which occurred in January only affected those who were receiving minimum wage. This compresses the wage scale and also affects morale. Staff looked at numerous possibilities before making the proposed recommendation. Enrollment figures and an increased HEPI have eliminated the \$114,000 deficit budget for this year. Additionally, the surplus placed in reserves makes this a good time to adjust the classifications. The proposal recommends that all student positions be increased by a like amount, except for the higher end specialty positions. The cost will be approximately \$84,000 for the remainder of fiscal year 2007/08.

Rick told the members that he would like their recommendation to the Board to be based on sound fiscal planning and good management.

Rick also stated that he would like Dawn Annoni, ASI HR Technician, and Barbara Melvin, HR Director for the University, invited to the next meeting.

V. Discussion Items

None

VI. Business Items

None

VII. Agenda

Minimum Wage Proposal – Discussion Item

VIII. Announcements

IX. Adjournment

The meeting was adjourned to training at 4:25 p.m.