



Student-Community Liaison Committee

Cal Poly · Cuesta College · City of San Luis Obispo · County of San Luis Obispo

SCLC Organizational Structure

Mission Statement:

The mission of the Student Community Liaison Committee (SCLC) is to serve as a mechanism for communication among Cal Poly State University, Cuesta College, City and County of San Luis Obispo, and community organizations and to proactively engage in discussions and actions to promote positive relations, mutual respect, and improved quality of life for all citizens of San Luis Obispo.

I. Objectives: In order to achieve our mission, SCLC will:

- A. Educate student and non-student residents in the community about cooperative methods to improve neighborhood relations.
- B. Promote the positive aspects of campus and community co-existence and interaction.
- C. Encourage increased participation, collaboration, and involvement in activities on campus and in the community.
- D. Serve as a public forum on student/community related issues.
- E. Advise city government bodies or other community organizations on city issues through consultative review.
- F. Explore and implement solutions to pertinent problems.

II. Membership

A. Voting Members*

1. Cal Poly

- a) ASI President
- b) Student-at-Large (Secretary of Community Relations appointed by ASI President)
- c) Dean of Students
- d) ASI Executive Director

2. Cuesta:

- a) ASCC President
- b) Vice President of Student Services
- c) Student-at-Large, appointed by ASCC
- d) ASCC Advisor

3. *City of San Luis Obispo*

- a) Mayor
- b) Police Chief
- c) City Manager
- d) City Neighborhood Services Manager

4. *Community:*

- a) SLO Solutions/Creative Mediations
- b) Non-student Community member-at-large (nominated and voted on by voting members)
- c) Geographic neighborhoods association representative
- d) Residents for Quality Neighborhoods Representative
- e) Greek Student Representative (either IFC or Panhellenic President)

5. *San Luis Obispo County:*

- a) Board of Supervisors Representative

B. Non-Voting Members*

- 1. Cal Poly Off Campus Coordinator
- 2. University Chief of Police
- 3. City Council Representatives
- 4. Other Cuesta College Designees
- 5. Director of Community Development/Building Official
- 6. County Drug & Alcohol Services
- 7. Cal Poly Director of Student Rights and Responsibilities
- 8. Cal Poly Orientation Programs Staff Representative

- ❖ All voting members will be at the table with name cards provided. Individual voting members may appoint a proxy on a case by case basis. Notification of the voting member proxy shall be provided to SCLC Chair 24 hours prior to the meeting. The option of a proxy will be evaluated on an annual basis.

III. Officers

A. Chair

- 1. Shall be the President of ASI at Cal Poly
- 2. Shall run the SCLC meetings and work with subcommittee chairs
- 3. Shall provide an agenda and minutes for each meeting
- 4. Appoint subcommittee chairs in conjunction with the Chair
- 5. Silent roll call will be taken at each meeting

B. Vice Chair

- 1. Shall be the President of ASCC
- 2. Assume Responsibility for Chair in his/her absence

IV. Meetings

- A. Shall be held the third Thursday of each month annually, unless otherwise noted in annual calendar or at the discretion of the Chair.

V. Sub Committees

- A. Marketing & Outreach
- B. Ad Hoc Committees created annually dependent on relevant action items.

VI. Sub-Committee Chairs

A. Qualifications

- 1. Must be a student at Cuesta College or Cal Poly

B. Duties

- 1. Shall convene sub-committee meetings as needed
- 2. Shall execute duties of sub-committee as outlined in Section IV

VII. Sub-Committee Membership

A. Selection

- 1. Shall be appointed by SCLC Chair and Vice Chair in consultation with the committee.

VIII. Reports and Agenda Format

- A. One-minute brief report from each voting member of the committee
- B. Updates from Ad hoc Committee and Marketing and Outreach Committee

Approved by SCLC on March 10, 2016

Revised and approved by SCLC on April 21, 2016