



# Student-Community Liaison Committee

Cal Poly · Cuesta College · City of San Luis Obispo · County of San Luis Obispo

## Memorandum of Understanding Between

**California Polytechnic State University  
Associated Students, Inc. of Cal Polytechnic State University,  
The Associated Students of Cuesta College, the City of San Luis Obispo,  
and the County of San Luis Obispo  
Regarding the Student Community Liaison Committee**

May 12, 2016

This Memorandum of Understanding is entered into between Associated Students, Inc. of California Polytechnic State University, San Luis Obispo (ASI), the Associated Students of Cuesta College (ASCC), the City of San Luis Obispo (City) and the County of San Luis Obispo (County).

### **Background**

The Student Community Liaison Committee (SCLC) was formed in the spring of 1987 to address issues regarding the community and Cal Poly students. It was envisioned that the chair should be the Cal Poly student body president to demonstrate parity between students and city officials. In 1988 SCLC was expanded to include representation from Cuesta College. Thanks to the support from a number of areas (City Departments, Chamber of Commerce, Residents for Quality Neighborhoods and other Cal Poly organizations), SCLC was acknowledged as a key link in communication between students and the City & County of San Luis Obispo.

### **Term**

The term of this Memorandum of Understanding shall be from January 1 through December 31, and will be automatically renewed annually for the period of January 1 through December 31 unless written notice of either party is given requesting termination.

### **Purpose**

The purpose of this Memorandum of Understanding is to define the relationship between Associated Students, Inc., the Associated Students of Cuesta College, the City of San Luis Obispo and the County of San Luis Obispo as represented by the SCLC.

### **Mission:**

The mission of the SCLC is to serve as a mechanism for communication between Cal Poly State University, Cuesta College, the City and County of San Luis Obispo and community organizations, and to proactively engage in discussions and actions to promote positive relations, mutual respect and improved quality of life for all citizens of San Luis Obispo.

Representation:

Voting members shall include representatives from Cal Poly, Cuesta College, City of San Luis Obispo, San Luis Obispo County, and Residents for Quality Neighborhoods.

The Chair shall be the Cal Poly ASI President.

The Vice Chair shall be the Cuesta College ASCC President.

SCLC shall:

- Educate student and non-student residents in the community about cooperative methods to improve neighborhood relations.
- Promote the positive aspects of campus and community co-existence and interaction.
- Encourage increased participation, collaboration and involvement in activities on campus and in the community.
- Serve as a public forum on student/community related issues.
- Advise City government bodies or other community organizations on City issues through consultative review.
- Explore and implement solutions to pertinent problems.

ASI shall:

- Provide chairperson for SCLC, in the form of the elected ASI President, and an additional student-at-large.
- Provide the following additional voting representatives: ASI Executive Director and ASI Student Government Executive Cabinet Secretary of Community Relations.
- Coordinate monthly meeting schedule for the SCLC, plus appropriate workshops, subcommittee meetings, etc. as necessary.
- Provide basic administrative support for meeting minutes, handouts, and other committee documents.
- Coordinate annual workshops in support of SCLC mission including goal setting.
- Participate in education of community about improving student/community relations.

ASCC shall:

- Provide the vice chair for SCLC, in the form of the elected ASCC President, and an additional student-at-large.
- Provide the following additional voting representatives: ASCC Advisor and Vice President of Student Services,
- Work with, and support the functions of, the SCLC Chair in coordinating meetings, subcommittees, and annual workshops, such as transition, as needed.
- Participate in education of community about improving student/community relations.

City of San Luis Obispo shall:

- Provide meeting space for monthly meetings at City Hall.

- Provide two City Council representatives, including the mayor and, by rotation, a councilmember.
- Provide the following additional voting representatives: City Manager, Police Chief and Neighborhood Outreach Manager.
- Participate in education of community about improving student/community relations.

County of San Luis Obispo shall:

- Provide at least one Supervisor, or representative from his/her office, whose district includes the City of San Luis Obispo
- Provide other County staff as available through the office of the participating Supervisor
- Participate in education of community about improving student/community relations.

### **Annual Budget**

In order to carry out the mission of SCLC and its endeavors, each representative shall contribute to the SCLC budget, to be administered by Cal Poly ASI. The budget shall be used for but not limited to: SCLC marketing materials, annual events and meeting supplies. Budget funds not used in one fiscal year will rollover to the next fiscal year.

California Polytechnic University - \$500

California Polytechnic State University

Associated Students, Inc. - In Kind

Cal Poly, Administrative support

Cuesta College - \$500

Cuesta College, Associated Students  
Cuesta College

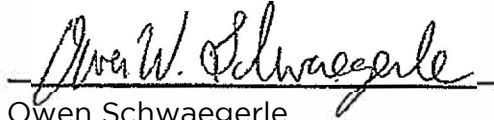
City of San Luis Obispo - \$500

City Council/Mayor, City Administrator,  
San Luis Police Department

County of San Luis Obispo - \$500

Two members of the Board of  
Supervisors

In witness whereof, this Memorandum of Understanding has been executed by the parties hereto as of the date first above written.



Owen Schwaegerle  
President  
Associated Students, Inc.  
California Polytechnic State University  
San Luis Obispo, CA



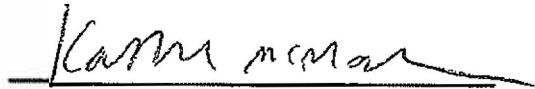
Marcy Maloney  
ASI Executive Director  
Associated Students, Inc.  
California Polytechnic State University  
San Luis Obispo, CA



Daniel Cadwell  
President  
Associated Students of Cuesta College  
San Luis Obispo, CA



Dr. Sandee McLaughlin  
Vice President of Student Services  
Associated Students of Cuesta College  
San Luis Obispo, CA



Kathleen McMahon  
Dean of Students  
California Polytechnic State University  
San Luis Obispo, CA



Jan Marx  
Mayor  
City of San Luis Obispo, CA



Katie Lichtig  
City Manager  
San Luis Obispo, CA  
*Derek Johnson  
For Katie Lichtig*



Debbie Arnold  
County of San Luis Obispo  
San Luis Obispo, CA