From your Cal Poly portal, select "Student Center"
On the Finances window, select the dropdown menu.
Select "Account Activity"
The account activity screen will display.
Scroll to the next page by selecting the arrow at the bottom of the page until the SIRF fee for fall quarter is displayed.

To the right of the dollar amount is an "OPT OUT" button.
Select the button to OPT OUT of paying the fall SIRF fee.