

California Polytechnic State University
San Luis Obispo
T. P. Cal Poly Bylaws

Article I. Preamble

Section A There are many instances that require people to use new products that can not be reused. The majority of the time people have the choice to use recycled products or other energy efficient methods, but unfortunately they choose not to. T. P. Cal Poly wants to help the Cal Poly Community into a "greener" lifestyle. Also to show that some products, like toilet paper, should not be hung in trees, and only be reserved for certain uses in hopes of saving our environment.

Section B It is the intent of this organization to abide by pertinent State, University and ASI regulations

Article II. Purpose

Section A To make the Cal Poly Community aware of the importance of using reusable energy.

Section B Goals

1. Show students how they can conserve energy and promote green living in their life.
2. Help Lead Cal Poly into sustainability.

Article III. Identification

Section A T. P. Cal Poly chooses to identify itself primarily with the infrastructure community because the path towards a healthier planet does start with the community core. By shaping housing, work places, and transportation in a way that promotes sustainable energy, people can see that this alternative lifestyle is more beneficial for themselves, their community, and the environment.

Section A Goals

1. Tree Hugger is the leading media outlet dedicated to promoting sustainability on campus and in the community. Partial to a modern aesthetic, we strive to be a one-stop for green news, solutions, and product information.
2. College of Architecture and Environmental Design
3. College of Engineering

T.P. Cal Poly

Article IV. Membership

- Section A Membership Requirements
1. To remain an Active Club Member, club members must participate in events and forums with other club members.
- Section B Membership Classifications
1. Active Membership
 - a. Registered students
 - b. Graduate students
 - c. Faculty advisor
 2. Alumni membership
 - a. Graduates of California Polytechnic State University
 3. Associate membership
 - a. Registered students
 - b. Faculty/staff
 - c. Alumni
 - d. Club's sponsor(s)
 4. Faculty membership
 - a. Current professors or teaching personnel at Cal Poly State University
 5. Graduate membership
 - a. Current Cal Poly Students participating in a Graduate Program
 6. Honorary membership
 - a. May include anyone that the club wishes
 7. Other membership classes may be created
- Section C Only active members may participate in meetings, be elected to office, debate or represent the organization.
- Section D Honorary membership shall not exceed 10% of the active membership.
- Section E There shall be no membership discrimination on the basis of race, sex, religion, national origin, or sexual preference.
- Section F This organization or any of its members shall not conspire to commit any act which causes or is likely to cause, bodily danger or physical or emotional harm to any member of the campus community.

Article V. Officers

- Section A Officer positions
1. President
 - a. Presides over club meetings.
 - b. Main representative of T.P. Cal Poly that is responsible for maintaining positive relations with sponsors and community.
 2. Vice President

T.P. Cal Poly

- a. Assumes President's roles when he/she is unavailable.
- b. Contacts club members with upcoming events.
3. Secretary
 - a. Records minutes of club meetings.
 - b. Sends letters to sponsors and members with up coming event information.
4. Treasurer
 - a. Responsible for all club finances.
 - b. Remains in contact with beneficiaries.
5. Webmaster
 - a. Keeps website up to date.
 - b. Email correspondent for club.

Section B Nominations and elections

1. Nominations
 - a. Nominations will be taken at the end of each academic year for the following year.
2. Elections
 - a. Elections will occur at the meeting before the "End of the Year Benefit Gala."
 - b. Active members of the club may vote.
 - c. Majority will win the election.
 - d. Newly elected offices will be announced at the "End of the Year Benefit Gala."
3. Term of office shall be one academic year
4. Recall
 - a. If there is a recall, the current officers will conduct the event.
 - b. All members will be allowed to vote in the instance of a recall.
 - c. 70% is required to recall an officer.
5. Vacancies
 - a. Vacancies will be filled either by volunteers or by the other officers splitting duties.

Section C Officer requirements

1. Officers must have at least a 2.0 Cal Poly cumulative GPA at the time of nomination and election, and must maintain at least a 2.0 GPA while in office
2. Officers must attend all events and meeting unless there is an excused absence.

Article VI. Meetings

Section A Special meetings

1. Any member can call a special meeting if there is a legitimate reason to meet.

T.P. Cal Poly

Section B Meetings will follow a general guideline of new events or happenings being discussed around the community and with club. The floor will then be open for the members to bring up current events or other ideas for the club to discuss.

Section C Roberts Rules of Order shall be referred to for all parliamentary procedures not covered in these bylaws.

Section D Quorum shall be 67 % of the active membership

Article VII. Committees

Section A Standing committees

1. Events Committee
 - a. The Events Committee will be in charge planning social, professional, and/or promotional events for the club.
 - b. Membership of this committee will depend on a volunteer basis.

Section B Special committees

1. Formation
 - a. A committee may be formed when either the club officers or the members feel the need for one. They must present the club with a list of reasons for the committee to exist and prove why the club would benefit from such a group.
 - b. There will then be a vote within the club. A 65% pass rate is required for the committee to be established.
2. Committee Name and Function
 - a. Committee name and function would have to be approved by the club as a whole. It would be decided upon after the committee is established.
 - b. A committee leader will be established when the committee is created. Normally the person/s that created the group will become the leader/s of the committee.
 - c. Membership for the committee will depend on a volunteer basis.

Article VIII. Finances

Section A All finances will have to be approved by the advisor and the club president and treasurer. The payee (in the case of member refunds) will be responsible for keeping original receipts so that their Payment Request Forms can be processed correctly. Financial matters that deal with outside parties will be managed by the club president or treasurer.

Section B The club president and treasurer will have authority to sign off for financial matters.

Section C Dues

T.P. Cal Poly

1. Dues for the following year will be determined at the last meeting when nominations for officers will be taken.
2. Dues will be collected upon signing up for the club.

Section D Funds must be administered through the UU Epicenter and within ASI policies and procedures

Article IX. Standing Rules

Section A Standing rules will be created among the club officers. All club members will become aware of the rules when they join the club.

Section B The club secretary will be responsible for revising club rules. Any member may be welcome to create a new rule that will be voted on by the club at a meeting. A 70% pass rate will be required for the rule to be enacted.

Article X. Advisor

Section A Section A Duties of the Advisor

1. Oversees the organization.
2. Ensures that University policy is followed.
3. Responds to club requests promptly.

Section B Section B Advisor Requirements

1. The advisor shall be a member of the teaching or administrative faculty or staff that shall be approved in advance by his/her respective department head and school dean.
2. Must be available for all club meetings and events.

Article XI. Amendments

Section A Amendment Procedures

1. Any amendments to the code and bylaws of T. P. Cal Poly must be approved by at least 75% of the club's active members.
 - a. Amendments must formally be submitted to the club president with not only the amendment statement but also reasons as to why the change would be beneficial to the success of the club.
 - b. Amendments will be presented by the President at the close of the following meeting. The amendment will be discussed at the next meeting so that club members have time to think about the pro and cons of the change and have a chance to develop a case for their side.
 - c. Once all possibilities for the amendment have been discussed, the club will vote to pass or deny the amendment with 75% needed to pass.

T.P. Cal Poly

Section B Amendments must be approved by the Student Life and Leadership Department before becoming effective.

Article XII. Conflict

Section A These bylaws shall be in accordance with the ASI Bylaws and Codes, and the policies of the University.